

EVALUATION GRID

MAA-010008

Innovation and Digitalisation Advisory Programme

	Maximum
Organisation and methodology	
Rationale	15 points, of which:
<ul style="list-style-type: none"> Comments on the Terms of reference of importance for the successful execution of activities, in particular its objectives and expected results, thus demonstrating the degree of understanding of the contract. An opinion on the key issues related to the achievement of the contract objectives and expected results 	8
<ul style="list-style-type: none"> Explanation of the risks and assumptions affecting the execution of the contract together with reasonable mitigation measures 	7
Strategy	55 points, of which
<ul style="list-style-type: none"> An outline of the approach proposed for contract implementation 	10
<ul style="list-style-type: none"> A list of the proposed activities considered to be necessary to achieve the contract objectives 	10
<ul style="list-style-type: none"> The related inputs and outputs 	10
<ul style="list-style-type: none"> In the case of a tender being submitted by a consortium, a description of the input from each of the consortium members and the distribution and interaction of tasks and responsibilities between them. Furthermore, the involvement of all members of the consortium will be considered added value in the tender evaluation. A description of sub-contracting arrangements foreseen, with a clear indication of the tasks that will be entrusted to a sub-contractor and a statement by the tenderer guaranteeing the eligibility of any sub-contractor. If the tender is submitted by a single company or does not foresee any sub-contracting arrangements, the total of available points for this part in the evaluation grid will be allocated 	5
<ul style="list-style-type: none"> A description of the support facilities (backstopping) that the team of experts will have from the contractor during the execution of the contract 	3
<ul style="list-style-type: none"> The timing and sequence of activities and identification of major milestones in execution of the contract, including an indication of how the achievement of these would be reflected in any reports, particularly those stipulated in the Terms of reference 	5
<ul style="list-style-type: none"> Demonstration that the Service Provider has access to a comprehensive pool of non-key experts with professional profiles relevant to the scope of the assignment 	5
<ul style="list-style-type: none"> Description of approach to ensure an effective mobilisation of the key and non key experts proposed during the implementation period of the contract 	5

NB Only tenders with average scores of at least 80 points qualify for the financial evaluation

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<ul style="list-style-type: none"> if applicable> A description of the undertaking arrangements with clear indications of the resources the tenderer plan to rely on and in which conditions the support will apply. If the tender does not include undertaking arrangements, the total of available points for this part in the evaluation grid will be allocated 	2
Total score for Organisation and methodology	70
Key experts	
Key expert 1 (Max 30 points)	
Qualifications <ul style="list-style-type: none"> University Degree in Economics, Law, Banking, Business Administration, Information Technology, or related disciplines 	5 points
General professional experience	7 points, of which:
<ul style="list-style-type: none"> 10 years of professional experience in consultancy assignments 	4
<ul style="list-style-type: none"> 5 years of professional experience in advising financial institutions will constitute an asset 	3
Specific professional experience	15 points, of which
<ul style="list-style-type: none"> Experience in 3 assignments / projects with the role of Team Leader / Project Manager with team management responsibilities. 	5
<ul style="list-style-type: none"> Experience in 3 assignments in relation to advising financial intermediaries on innovation and digitalisation project financing (providing guidance on eligibility criteria and/or analysing and providing guidance on regulatory requirements related to innovative investments projects and/or liaising with clients on gathering investment project data and reporting on progress) will constitute an asset. 	5
<ul style="list-style-type: none"> Experience in 3 assignments in relation to development of IT projects / software solutions for financing institutions will constitute an asset. 	5
Language and other skills	3 points, of which
<ul style="list-style-type: none"> Fluency in written and spoken English is essential (CEFR C1). 	2
<ul style="list-style-type: none"> Knowledge of other EU languages will constitute an asset. 	1
Total score for Key experts	30
Overall total score	100

Note: The key expert proposed will be evaluated depending on the level of fulfilment of the requirements set in the ToR.

The key expert will be scored against the requirements stated in the Terms of Reference.

When an expert meets the requirements set to constitute an asset (when they fulfil the requirement set for a specific criterion described in the Terms of Reference), 80% of the maximum score foreseen for that criterion will be allocated. If the expert exceeds the requirement set to constitute an advantage described in the Terms of Reference for that criterion, a percentage between 81 and 100% of the maximum score foreseen for that criterion will be allocated, depending on by how much the expert exceeds the requirement. If the expert's experience goes below the requirement described in the Terms of Reference for that

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criterion, they will be scored accordingly, a percentage below 80% will be allocated, depending on by how much the expert's experience is below the requirement set.